



How to View Your Virtual Schedule

1. Login to your parent portal account on <https://www.paulding.k12.ga.us/Page/38484>

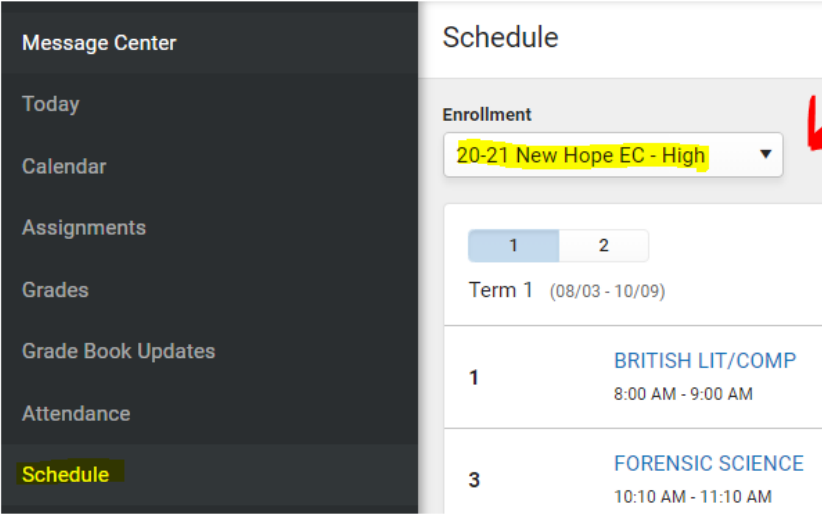
Parent Portal

How To Set Up An Infinite Campus Parent Portal Account

- a.  **Infinite Campus Portal Log-in**

2. On the left side of the screen, click **"Schedule"**

3. Under **"Enrollment"** select the drop-down that says **"20-21 New Hope EC- High"** (or **"20-21 New Hope EC- Middle"**).



The screenshot shows the Parent Portal interface. On the left is a dark sidebar with a list of links: Message Center, Today, Calendar, Assignments, Grades, Grade Book Updates, Attendance, and **Schedule** (highlighted with a red arrow). On the right is the 'Schedule' section. It features an 'Enrollment' dropdown menu (highlighted with a red arrow) currently set to '20-21 New Hope EC - High'. Below this are tabs for '1' and '2', with 'Term 1 (08/03 - 10/09)' selected. The schedule table below shows two courses:

Course Number	Course Name	Time
1	BRITISH LIT/COMP	8:00 AM - 9:00 AM
3	FORENSIC SCIENCE	10:10 AM - 11:10 AM

4. Your schedule will appear.
-

Why the Virtual Schedule Appears Differently from the High School Schedule

Since this is a virtual school platform, the schedule may look different than your typical high school schedule. You could see multiple classes in one period and no classes in others. Additionally, you might have one in-person scheduled class at the High School level, so only three online courses will appear.

Here is an example of an altered schedule:

<div>1 2</div> <div>Term 1 (08/03 - 10/09)</div>		
1	BRITISH LIT/COMP 8:00 AM - 9:00 AM	Aarons, Claudia Roebuck Rm: -
3	FORENSIC SCIENCE 10:10 AM - 11:10 AM	Watkins, Shannon Koontz Rm: NHEC
4	NO CLASS WBL STUDENT 11:15 AM - 12:15 PM	Rm: -

This schedule only has two classes, and it also has no second period course. This could be because the student is taking a co-curricular class (band, chorus, drama, ROTC) at the high school, or they are taking a Dual Enrollment course that is scheduled on the high school side. You could also see a schedule with multiple classes in a single period. With it being online, it is scheduled very differently so this is a common occurrence. Here is another example in a different view (Below)

Term 1 (08/03/2020-10/09/2020)	
1	08:00 AM-09:00 AM 23.3340050-11 ADVANCED COMPOSITION Howard, Angela Hodges Rm: NHEC
2	No Scheduled Course
3	10:10 AM-11:10 AM 26.3611050-88 ENVIRONMENTAL SCIENCE Armstrong, Elizabeth V Rm: 109 EA
4	11:15 AM-12:15 PM 00.0000016-4 MINIMUM DAY PM 1st SEM 11:15 AM-12:15 PM 36.3110030-44 GEN PHYSICAL EDUCATION I Lucas, Erica Rm: NHEC
SLDS	No Scheduled Course
ADV	No Scheduled Course