PAULDING COUNTY SCHOOL DISTRICT
MINIMUM DAY APPLICATION
DUE by 5/22/2024 at 4:00 p.m. in the Counseling Office for Seniors
(4th Year Cohort Students for 2024-2025)

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Last Name First Name Student ID

All students wishing to have minimum day for the 2024-2025 school year MUST have an application on file by the due date AND sign the Minimum Day ledger in the Counseling Office indicating that the application form has been submitted.

Seniors who participate in Dual Enrollment and/or Work Based Learning courses are eligible for Minimum Day on a limited basis, but this must be approved by the High School Scheduler (See your counselor if this applies to you.)

High School seniors (4th year cohort students) may qualify for minimum day according to the following provisions:

1. Students must have earned 17 credits to have Senior status by May 22, 2024.
2. Students must have passed or be enrolled in the specified courses for high school graduation recorded on the transcript audit, MYAP Progress Tab, and the Senior Letter requirement page.
3. Students must have participated in an **advisement conference** with the school counselor to discuss important topics/opportunities such as, but not limited to Dual Enrollment, Work-Based Learning, the importance of rigorous courses including full time student and admission requirement topics, Academic, Fine Arts, CTAE or World Language course pathways and pathway completion information, HOPE eligibility, etc.
4. Students may be released for one (1) class period (90-minute)/block per day for 1st and/or 2nd semesters.
5. If you currently play a sport at school or are planning to play in the next year, you must meet with your schools Athletic Director as **Minimum Day can impact Athletic Eligibility.**
6. Students must request either a.m. or p.m. Minimum Day.
   Circle: **A.M. P.M. No Preference (regarding A.M. or P.M.)**
7. **Minimum day will NOT be granted when:**
   - **a scheduling conflict occurs with a course needed for graduation**
   - **courses cannot be rearranged in the student's schedule**

The Elective course I want to drop is: Semester 1: Semester 2:	Are you planning to play a high school sport? (circle one) YES NO

It is my understanding that participation in this program is a ***privilege*** for seniors (4th year cohort students) and such privileges may be revoked at the discretion of the school administration at any time. Participating students are subject to the same rules and regulations as full time students, including disciplinary actions and extra-curricular eligibility. Students granted this privilege must meet all parking regulation requirements and leave campus immediately after his/her dismissal (or come to class on time for his/her first course in the daily schedule). Students cannot be on campus during their minimum day period and must provide their own transportation.

Minimum day for second semester will be re-evaluated after first semester grades are posted. If a requirement on the second page of the senior letter makes it necessary for the student to attend all 4 block course segments, then, minimum day will not continue for the second semester.

I have read the regulations and do understand and accept them as stated. I do give permission for:

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First Name Last Name

to participate in the minimum day program. In signing, I accept full responsibility for my son/daughter when he/she is not attending his/her regularly scheduled classes. I understand that a failing grade in any course requirements stated on the Senior Letter will result in my student not graduating at the end of my student's senior year.

Parent's Signature Date	Athletic Director's Approval Date *(For potential athletes only)*
Student's Signature Date	Counselor's Approval Date